





- In other cases: (1) Holding/House no., (2) Street name and number, (3) Mouza/Mahalla, (4) Ward number, (5) Municipality/City Corporation/Cantonment Board.
- If the birth occurred in a hospital or an organisation, address of the institution.

<sup>5</sup> When collecting the certificate the applicant should return the signed copy of the application receipt.

(BRD Form 2)

Birth Register  
[Rule 9: Births and Deaths Registration Regulations, 2016]

Date of registration	Sl. no. of application form	Birth registration no.	Name of registered individual	Date of birth (in digits and in words) (dd-mm-yyyy)	Sex: Female / Male/ Other	Place of birth (district only; country if abroad)	Father's name, Birth Registration No., National Identification No. or nationality <sup>1</sup>	Mother's name of, Birth Registration No., National Identification No. or nationality <sup>1</sup>	Permanent address of the registered individual	Initials/ E-signature of secretary	Distribution of certificate (signature of certificate receiver/ channel of distribution)	Paid fees and receipt no.	Notes
										Initials/ E-signature of Registrar			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

<sup>1</sup> If other than Bangladeshi.



(Registrar's signature, seal and name)

Signature of secretary  
[illegible]

Verifier's signature, seal and name  
[illegible]

Seal of Registrar's Office

Application for Death Registration<sup>1</sup>  
[Rule 9: Births and Deaths Registration Regulations, 2016]

1. Name of individual to be registered

Name of the deceased	Bengali		Sex: Male Female Other
	English (in block capitals)		Date of death  dd-mm-yyyy
Birth Registration No.			Date of birth
National Identification No.			dd-mm-yyyy
Nationality (If other than Bangladesh)			
Address of place of death			
Cause of death (As per ICD-10)		Signature of health staff entering cause of death :  Name and seal with Registration No.	

2. Description of Father, Mother and Spouse

Father's name (If the individual's birth was not registered) Birth Registration No. National Identification No.	Mother's name (If the individual's birth was not registered) Birth Registration No. National Identification No.	Spouse's name (If applicable) Birth Registration No. National Identification No.

3. Permanent Address<sup>2</sup> (if the individual's birth was not registered)


4. Address of residence at the time of death<sup>2</sup>


5. Informant's/Applicant's declaration

I hereby declare that the above mentioned particulars and that the deceased's death has not yet been registered.		
Name and address of applicant		Signature/Thumb impression (and date)
Birth Registration No.		
National Identification No.		
Relationship	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Spouse <input type="checkbox"/> Son <input type="checkbox"/> Daughter (Tick the appropriate option). If other, mention relationship.	



**Death Register**  
[Rule 11: Births and Deaths Registration Regulations, 2016]

Date of registration	Sl. No. of application form	Death Registration No.	Name of deceased	Date of Birth (dd/mm/yy yy)	Birth Registration. No. and National Identification No.	Date of death (in digits and words) (dd/mm/yyyy)	Sex: Female/ Male/ Other	Place of birth	Cause of death (as described by informant)	Names of father, mother, and spouse, and Birth Registration No., National Identification No.	Permanent address	Current address	Signature of Secretary	Certificate recipient (signature, name and relation to the deceased)	Paid fees	Notes
													Signature of Registrar			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(16)

Prepared by:

(Signature of the Registrar)

**Application for a copy of a birth or death certificate**  
[Rule 13: Births and Deaths Registration Regulations, 2016]

Birth/Death Registration No.																				
------------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date of birth/death registration : ...../...../...../  
dd mm yyyy

1. Name of registered person: .....

2. Date of birth/death: ...../...../...../  
dd mm yyyy

3. Father's name: .....

4. Mother's name: .....

5. Permanent address of the registered person: .....  
.....

6. Annex (documents of proof)

(a) .....

(b).....

.....  
[illegible]

(c).....

Applicant's Signature,  
Name and relation with  
registered person

Approximate date of issuance of certificate copy: (to be completed by the Registrar's Office): ...../...../.....  
dd mm yyyy

.....  
Section to be completed by the Registrar's Office

Informant's/Applicant's receipt:

- Name of registered person:
- Name of applicant:
- Approximate date of issuance of certificate copy: ...../...../...../  
dd mm yyyy

-----  
Signature, seal and name of Registrar or deputy

**Application for cancellation or amendment of birth/death certificate**  
[Rule 24: Births and Deaths Registration Regulations, 2016]

Birth/Death Registration No.																			
------------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date of birth/death registration : ...../...../...../  
dd mm yyyy

1. Name of registered person: .....

2. Date of birth/death : ...../...../...../  
dd mm yyyy

3. Description of required amendment and reason

Existing information	Information to be changed to	Reason for amendment

4. Declaration: I hereby declare that the above information is true.  
.....

5. Annexes (documents of evidence)

(a).....

(b).....

(c).....

.....

Applicant's signature  
Name and relation with  
the registered person

Approximate date of issuance of a copy of the amended certificate: (to be completed by the Registrar's Office):  
...../...../...../  
dd mm yyyy

-----  
Section to be completed by the Registrar's Office

Informant's/Applicant's receipt:

- Name of registered person:
- Name of applicant:
- Approximate date of issuance of a copy of the amended certificate: ...../...../...../  
dd mm yyyy

-----

Signature and seal with name of Registrar or deputy

**Births and Deaths Registry**  
 .....**Union/Municipality/City Corporation/Cantonment Board**  
 .....**Sub-District ..... District**  
 [Rule 17: Births and Deaths Registration Regulations, 2016]

**Births and Deaths Registration Statistics**

Report up to March/June/ September/December 20... ..	Report preparation date:			
		dd	mm	yyyy

**1. Births Registration Statistics**

Total number of births entered into the Births Register up to the date of report preparation					Number of birth certificates issued up to the date of report preparation				
Children up to 18 years		Adults above 18 years		Total (1+2+3+4)	Children up to 18 years		Adults above 18 years		Total (6+7+8+9)
Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	

**2. Deaths Registration Statistics**

Total number of deaths entered in the Deaths Register up to the date of report preparation					Number of death certificates issued up to the date of report preparation				
Children up to 18 years		Adults above 18 years		Total (1+2+3+4)	Children up to 18 years		Adults above 18 years		Total (6+7+8+9)
Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	

**3. Total fees collected on account of births and deaths registration:**

Total expenses:

**4. Actions undertaken by the Births Registration Task Force towards births registration expansion up to the date of report preparation:**

**5. Brief account of problems encountered in births and deaths registration, and solutions:**

Registrar's name, signature and seal

Seal of Office of Registrar

The Registrar shall submit the completed form by the 5<sup>th</sup> of April/July/October/January to the Sub-District Executive Officer (for a Union Council), to the District Magistrate (for a municipality or a Cantonment Board) and to the Registrar General (for a city corporation).

Government of the People's Republic of Bangladesh  
Sub-District Council Office

..... Sub-District ..... District  
[Rule 17: Births and Deaths Registration Regulations, 2016]

Report up to March/June/ September/December 20... ..	Report preparation date:			
		dd	mm	yyyy

1. Births Registration Statistics

Name of Union	Total number of births entered into the Birth Register up to the date of report preparation					Number of birth certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

2. Deaths Registration Statistics

Name of Union	Total number of deaths entered into the Death Register up to the date of report preparation					Number of death certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

3. Total fees collected on account of births and deaths registration:

Total expenses:

4. Actions undertaken by the Births Registration Task Force towards births registration expansion up to the date of report preparation:

5. Brief account of problems encountered in births and deaths registration, and solutions:

Name, signature and seal of  
The Sub-District Executive Officer

The Sub-District Executive Officer shall submit this completed form to the District Magistrate by the 10<sup>th</sup> of April/July/October/January.

Government of the People's Republic of Bangladesh  
Office of the District Magistrate

..... Sub-District ..... District  
[Rule 17: Births and Deaths Registration Regulations, 2016]

Report up to March/June/ September/December 20... ..	Report preparation date:			
		dd	mm	yyyy

## 1. Births Registration Statistics

Municipality or Cantonment Board	Total number of births entered into the Birth Register up to the date of report preparation					Number of birth certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

## 2. Deaths Registration Statistics

Municipality or Cantonment Board	Total number of deaths entered into the Death Register up to the date of report preparation					Number of death certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

## 3. Total fees collected on account of births and deaths registration:

Total expenses:

4. Actions undertaken by the Births Registration Task Force towards births registration expansion up to the date of report preparation:

5. Brief account of problems encountered in births and deaths registration, and solutions:

Name, signature and seal  
of the Deputy Director, Local Government.

Name, signature and seal  
of the District Magistrate

The District Magistrate shall submit the completed form to the Departmental Commission by the 15<sup>th</sup> of April/July/October/January.

Government of the People's Republic of Bangladesh  
..... Consulate/City Corporation/Department

[Rule 17: Births and Deaths Registration Regulations, 2016]

Report up to March/June/ September/December 20... ..	Report preparation date:			
		dd	mm	yyyy

1. Births Registration Statistics

Consulate or Registry Office of City Corporation/District	Total number of births entered into the Birth Register up to the date of report preparation					Number of birth certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

2. Deaths Registration Statistics

Consulate or Registry Office of City Corporation/District	Total number of deaths entered into the Death Register up to the date of report preparation					Number of death certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

3. Total fees collected on account of births and deaths registration:

Total expenses:

4. Actions undertaken by the Births Registration Task Force towards births registration expansion up to the date of report preparation:

5. Brief account of problems encountered in births and deaths registration, and solutions:

Name, signature and seal of  
the Consulate General/Departmental Commission/Chief Executive Officer of City Corporation

The City Corporation, Departmental Commissioner or Consulate shall submit the completed form to the Registrar General by the 20<sup>th</sup> of April/July/October/January.

Government of the People's Republic of Bangladesh  
Local Government Department

[Rule 17: Births and Deaths Registration Regulations, 2016]

Report up to March/June/ September/December 20... ..	Report preparation date:			
		dd	mm	yyyy

1. Births Registration Statistics

Dept., City Corpora- tion or Consu- late	Total number of births entered into the Birth Register up to the date of report preparation					Number of birth certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

2. Deaths Registration Statistics

Dept., City Corpora- tion or Consu- late	Total number of deaths entered into the Death Register up to the date of report preparation					Number of death certificates issued up to the date of report preparation				
	Children up to 18 years		Adults above 18 years		Total (2+3+4+5)	Children up to 18 years		Adults above 18 years		Total (7+8+9+10)
	Female	Male	Female	Male		Female	Male	Female	Male	
1	2	3	4	5	6	7	8	9	10	11
Total										

3. Total fees collected on account of births and deaths registration:

Total expenses:

Name, signature and seal of  
the Responsible Officer

The Local Government Division shall arrange the publication of the completed form in the Official Gazette by the 30<sup>th</sup> of April/July/October/January.

Registrar's Copy

BDR Form 14

People's Republic of Bangladesh  
[illegible]

Office of the Births and Deaths Registrar/[illegible]  
..... Union Council/Municipality/City  
Corporation/Cantonment Board

Sub-District/Police Station:..... District:..... ,  
Bangladesh.

[Rule 22: Births and Deaths Registration Regulations, 2016]

Description of Fees Collected

Book No.:

Date:

Sl. No.:

Name of Applicant:

Application No.:

Address :

Sl. No.	For	Rate	Amount of Taka received
1.	Birth or Death Registration after 45 days and up to 5 years from the date of birth or death	100.00 Taka	
2	Birth or Death Registration after 5 years and up to 10 years from the date of birth or death	200.00 Taka	
3	Birth or Death Registration after 10 years from the date of birth or death	1000.00 Taka	
4	Amendment of information	1000.00 Taka	
5	Supply of copy of certificate	50.00 Taka	
6	If the fee has been waived or reduced, order no. and date:		
Total			

In words: Taka

Signature of Recipient

Applicant's Copy

BDR Form 14

People's Republic of Bangladesh  
[illegible]

Office of the Births and Deaths Registrar/[illegible]  
..... Union Council/Municipality/City  
Corporation/Cantonment Board

Sub-District/Police Station:..... District:..... ,  
Bangladesh.

[Rule 22: Births and Deaths Registration Regulations, 2016]

Description of Fees Collected

Book No.:

Date:

Sl. No.:

Name of Applicant:

Application No.:

Address :

Sl. No.	For	Rate	Amount of Taka received
1.	Birth or Death Registration after 45 days and up to 5 years from the date of birth or death	100.00 Taka	
2	Birth or Death Registration after 5 years and up to 10 years from the date of birth or death	200.00 Taka	
3	Birth or Death Registration after 10 years from the date of birth or death	1000.00 Taka	
4	Amendment of information	1000.00 Taka	
5	Supply of copy of certificate	50.00 Taka	
6	If the fee has been waived or reduced, order no. and date:		
Total			

In words: Taka

Signature of Recipient

Registrar's Copy

BDR Form 14a

People's Republic of Bangladesh  
[illegible]Office of the Births and Deaths Registrar/ [illegible]  
..... Union Council/Municipality/City  
Corporation/Cantonment Board

..... Consulate/Embassy

[Rule 22: Births and Deaths Registration Regulations, 2016]

Description of Fees Collected

Book No.:

Date:

Sl. No.:

Name of Applicant:

Application No.:

Address :

Sl. No.	For	Rate	Amount of Taka received
1.	Birth or Death Registration after 45 days and up to 5 years from the date of birth or death	\$ 1	
2	Birth or Death Registration after 5 years and up to 10 years from the date of birth or death	\$ 2	
3	Birth or Death Registration after 10 years from the date of birth or death	\$ 5	
4	Amendment of information	\$ 5	
5	Supply of copy of certificate	\$ 1	
6	If the fee has been waived or reduced, order no. and Date:		
Total			

In words:

Signature of Recipient

Registrar's Copy

BDR Form 14a

People's Republic of Bangladesh  
[illegible]Office of the Births and Deaths Registrar/ [illegible]  
..... Union Council/Municipality/City  
Corporation/Cantonment Board

..... Consulate/Embassy

[Rule 22: Births and Deaths Registration Regulations, 2016]

Description of Fees Collected

Book No.:

Date:

Sl. No.:

Name of Applicant:

Application No.:

Address :

Sl. No.	For	Rate	Amount of Taka received
1.	Birth or Death Registration after 45 days and up to 5 years from the date of birth or death	\$ 1	
2	Birth or Death Registration after 5 years and up to 10 years from the date of birth or death	\$ 2	
3	Birth or Death Registration after 10 years from the date of birth or death	\$ 5	
4	Amendment of information	\$ 5	
5	Supply of copy of certificate	\$ 1	
6	If the fee has been waived or reduced, order no. and Date:		
Total			

In words:

Signature of Recipient