

**JOINT REGULATION OF THE MINISTER OF HOME AFFAIRS AND THE MINISTER OF  
HEALTH NUMBER 15, 162/MENKES/PB/I/2010 OF 2010**

**REGARDING  
DEATH REPORTING AND CAUSES OF DEATH**

BY THE GRACE OF GOD ALMIGHTY

THE MINISTER OF HOME AFFAIRS AND THE MINISTER OF HEALTH,

Considering:

- a. that in order to improve health services, data on deaths and causes of death are required;
- b. that death data and causes of death at the village/subdistrict level up to the national level cannot yet be obtained accurately and in a timely manner;
- c. that data on deaths and causes of death are needed to formulate policies, priorities, and health program development;
- d. that based on the considerations referred to in points a, b, and c, it is necessary to establish a Joint Regulation of the Minister of Home Affairs and the Minister of Health on the Reporting of Deaths and Causes of Death.

Considering:

1. Law Number 32 of 2004 concerning Regional Government (State Gazette of the Republic of Indonesia of 2004 Number 125, Supplement to State Gazette of the Republic of Indonesia Number 4437) as amended several times, most recently by Law Number 12 of 2008 concerning the Second Amendment to Law Number 32 of 2004 concerning Regional Government (State Gazette of the Republic of Indonesia of 2008 Number 59, Supplement to the State Gazette of the Republic of Indonesia Number 4844);
2. Law Number 23 of 2006 concerning Population Administration (State Gazette of the Republic of Indonesia of 2006 Number 124, Supplement to State Gazette of the Republic of Indonesia Number 4674);
3. Law No. 39 of 2008 concerning State Ministries (State Gazette of the Republic of Indonesia of 2008 Number 166, Supplement to State Gazette of the Republic of Indonesia Number 4916);
4. Law No. 36 of 2009 concerning Health (State Gazette of the Republic of Indonesia of 2009 Number 144, Supplement to the State Gazette of the Republic of Indonesia Number 5063);
5. Government Regulation No. 37 of 2007 concerning the Implementation of Law No. 23 of 2006 concerning Population Administration (State Gazette of the Republic of Indonesia of 2007 No. 80, Supplement to State Gazette of the Republic of Indonesia No. 4736);
6. Presidential Regulation No. 25 of 2008 concerning the Requirements and Procedures for Population Registration and Civil Registration.

DECIDES:

Establishes:

JOINT REGULATION OF THE MINISTER OF HOME AFFAIRS AND THE MINISTER OF HEALTH ON  
THE REPORTING OF DEATHS AND CAUSES OF DEATH.

## **CHAPTER I**

### **GENERAL PROVISIONS**

#### **Article 1**

In this Joint Regulation, the following terms shall have the following meanings:

1. Death Registration is the recording of a death experienced by a person in a register at the Implementing Agency for population data management.
2. The Implementing Agency is a district/city government agency that is responsible and authorized to provide services related to Population Administration.
3. Recording of Cause of Death is the recording of several diseases or conditions that constitute a series of illnesses leading to death or an accident or violence that causes injury and ends in death.
4. Verbal Autopsy is an investigation of the sequence of events, circumstances, symptoms, and signs of illness leading to death through interviews with family members or other parties who knew about the deceased's condition.

## **CHAPTER II**

### **DEATH REPORTING**

#### **Article 2**

- (1) Every death must be reported by the family or their representative to the Implementing Agency or UPTD Implementing Agency no later than 30 (thirty) days from the date of death.
- (2) The death report referred to in paragraph (1) must be accompanied by the following requirements:
  - a. a letter of introduction from the RT and RW to obtain a letter of reference from the village head/lurah; and/or
  - b. Family Card (KK) and/or Identity Card (KTP) of the person concerned;
  - c. A death certificate from an authorized doctor at the nearest health care facility.
- (3) In the absence of a doctor as referred to in paragraph (2), the death certificate may be issued by a nurse or midwife.
- (4) In the event of death occurring at the place of residence, the death report referred to in paragraph (1) shall be submitted to the Implementing Agency or UPTD Implementing Agency through the registration officer in the village/subdistrict.

### Article 3

- (1) Based on the death report as referred to in Article 2, the Civil Registry Officer at the implementing agency or UPTD of the implementing agency shall record it in the death certificate register and issue a death certificate extract.
- (2) In the event of uncertainty regarding the whereabouts of a person due to disappearance or death but without the body being found, the recording in the death certificate register and the issuance of a death certificate extract as referred to in paragraph (1) shall be carried out after a court decision.
- (3) In the event of the death of a person whose identity is unclear, the recording in the death certificate register and the issuance of a death certificate extract as referred to in paragraph (1) shall be based on information from the police.
- (4) In the event of a death that is suspected to be unnatural, the recording in the death certificate register and the issuance of a death certificate extract as referred to in paragraph (1) shall be based on a death certificate from the police.

### Article 4

The reporting of death as referred to in Article 2 paragraph (4) and the recording of death as referred to in Article 3 shall be carried out in the following manner:

- a. the reporter fills out and submits a death report form with the requirements referred to in paragraph (2) attached to the registration officer at the village/sub-district office to be forwarded to the implementing agency;
- b. the village head/sub-district head issues a death certificate and delivers it to the relevant party;
- c. Civil registration officials at the implementing agency shall record the death in the death register and issue a death certificate;
- d. the implementing agency referred to in letter c shall notify the implementing agency of the domicile concerned of the data resulting from the death registration;
- e. The implementing agency of the domicile referred to in letter d records and stores the data in the population database.

### Article 5

The implementing agency as referred to in Article 2, Article 3, and Article 4 specifically for DKI Jakarta is the provincial government apparatus that is responsible and authorized to carry out services in the field of Population Administration.

## CHAPTER III

### RECORDING OF CAUSES OF DEATH

### Article 6

- (1) Every death that occurs outside of a health care facility must be investigated to determine the cause of death.

- (2) The investigation into the cause of death as referred to in paragraph (1) shall be conducted using the verbal autopsy method.
- (3) Verbal autopsies as referred to in paragraph (2) shall be performed by a doctor.
- (4) In the absence of a doctor as referred to in paragraph (3), a verbal autopsy may be conducted by a trained midwife or nurse.
- (5) The verbal autopsy referred to in paragraph (3) or paragraph (4) shall be conducted through interviews with the immediate family of the deceased or other parties who have knowledge of the circumstances surrounding the death.
- (6) The implementation of the verbal autopsy as referred to in paragraph (5) is coordinated by the local government health service facility.

#### Article 7

- (1) Every health service facility operator must report data on death events and causes of death, whether natural or unnatural, to the local District/City Health Office once a month, with a copy sent to the Implementing Agency.
- (2) Hospitals, through their forensic units/sections/departments or mortuary facilities, shall report data on deaths and causes of unnatural deaths to the local district/city health office.
- (3) The forensic unit/department or morgue at the hospital referred to in paragraph (2) coordinates with the local police agency.
- (4) The competent police agency must report data on death events and unnatural causes of death to the local district/city health office.
- (5) The District/City Health Office referred to in paragraphs (1), (2), and (4) processes the data into mortality statistics and cause of death statistics.
- (6) The data referred to in paragraph (5) includes:
  - a. general mortality rate;
  - b. maternal mortality rate;
  - c. infant mortality rate;
  - d. under-five mortality rate; and
  - e. mortality rates by cause and age group.
- (7) The District/City Health Office as referred to in paragraph (5) shall report mortality statistics and cause of death statistics to the Provincial Health Office, with a copy to the unit in charge of health data management at the Ministry of Health, once every quarter.
- (8) The District/City Health Office referred to in paragraph (5) shall report mortality statistics to the Implementing Agency once every quarter, without including data on causes of death.

#### Article 8

The Head of the District/City Health Office provides mortality statistics and cause-of-death statistics upon request from health care facilities.

#### Article 9

Officers who carry out the reporting and recording of death event data and cause of death data shall maintain the confidentiality of the deceased's identity in accordance with the provisions of laws and regulations.

### CHAPTER IV SUPERVISION AND MONITORING

#### Article 10

- (1) Supervision and oversight of the implementation of death and cause of death recording are carried out by the Minister of Home Affairs and the Minister of Health, either individually or jointly, in accordance with their respective duties, functions, and authorities.
- (2) The governor provides guidance and supervision on the recording of deaths and causes of death in districts/cities.
- (3) The regent/mayor provides guidance and supervision regarding the implementation of death registration and causes of death in villages/subdistricts.

### CHAPTER V FINAL PROVISIONS

#### Article 11

This Joint Regulation shall enter into force on the date of its issuance.

Issued in Jakarta, on  
January 29, 2010

MINISTER OF HOME AFFAIRS,

Signed.

GAMAWAN FAUZI

MINISTER OF HEALTH,

Signed.

Endang Rahayu Sedyaningsih