

Regulation for Preparation of National Identity Card

1. This Regulation is the Regulation for preparation of National Identity Card.
2. For every Maldivian person of 10 years of age, upon application for National Identity Card, the card shall be prepared according to this Regulation.
3. Every Maldivian of 10 years of age shall acquire a National Identity Card. It is the responsibility of the parents to acquire National Identity Card for children between the ages of 10 and 18, and for students registered in schools, who are over 18 years of age.
4. A temporary card shall be issued to children under 10 years of age. The card shall be renewed once the child is 10 years of age.
5. An Identity Card shall be issued to every Maldivian child. The number shall be included in the child's birth certificate. The card number for persons deceased shall not be reutilised.
6. Pursuant to this Regulation, National Identity Card shall be prepared once the person has been registered at a house in an inhabited island or registered in the residential database in accordance with the Law on becoming an Island Resident of Maldives.
7. Upon preparation of the National Identity Card, the card shall be used as means of identification for any activity undertaken in the Maldives. This card does not restrict the use of passport, emergency certificate or use of internationally recognised documents such as C.D.C for persons assuming employment abroad.
8. The National Identity Card shall be renewed once it has expired. Cards prepared for persons of ages between 10 and 40 has a validity period expiring in 5 years.

Cards prepared for person over 40 years has a validity period expiring in 10 years.

9. The following information shall be included in the National Identity Card.

- (1) Card number.
- (2) Full Name.
- (3) Date of birth.
- (4) Gender.
- (5) Permanent address.
- (6) Common name.
- (7) Date of expiry.
- (8) Blood group.

A photograph of the owner of the card shall be included in the National Identity Card. And the signature or fingerprint of the owner of the card shall be included in the National Identity Card. Owner of the card refers to the person the card has been prepared for.

10. The permanent address stated in the National Identity Card shall be the address the person is registered at. Should the permanent address of the card owner be changed, it shall be submitted to the Department in 7 days if in Male', and the earliest possible if in other inhabited islands. If the current address of the person is not the permanent address of the person, the distinction from the current and permanent address shall be made.

11. It is the responsibility of the card owner once the card has been handed over to safely use the card. And this card shall be easily accessible when the Government intends to examine it.

12. Where a person who has been issued the card has deceased, within 7 days of death, the inheritors shall inform if in Male', to the Department, or if in other inhabited island, to the island office, and submit the Card of the deceased to either place. If the inheritors wish to have the Card, the card may be given to them after having cancelled the Card.
13. The following states the procedure for obtaining money for card preparation.
- (1) free of cost from 25 May 2008, for card preparation for the first time
 - (2) 150/- Rufiyaa for card renewal for expired cards, from 25 May 2008
 - (3) 150/- Rufiyaa for renewal of card where information on the card needs to be revised
 - (4) 180/- Rufiyaa for lost cards, from 25 May 2008
 - (a) 100/- Rufiyaa for the first time.
 - (b) 150/- Rufiyaa for the second time.
 - (c) 200/- Rufiyaa for the third and every time after such.
 - (5) 150/- Rufiyaa for damaged cards from 25 May 2008
 - (6) 150/- Rufiyaa for changing the picture of signature prior to card expiry from 25 May 2008.
14. Card renewal for lost cards shall be made upon submission of a police report detailing how the card was lost. And in reference to the report, the following duration shall be allocated to find the lost card. Police report shall be submitted from 25 May 2008
- (a) 2 weeks if lost for the first time;
 - (b) 3 weeks if lost for the second time;
 - (c) 1 month, if lost for a third time.

15. It is prohibited for a person who shall have prepared the Card, not to have done so, not informing when card is lost or damaged, altering the card by themselves, forging the card is another person's identity, using another person's card, keeping, or taking the card for purpose of loans and trust, and other such activities that may be an offence through this Act.

Regulation for Issuance of Identity Document to Children under 10 Years

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| Issuance of document or temporary identity cards to children under 10 years. | 1. Documents required:

Original of the house the child is registered

Original of the birth registration

Original of the birth certificate

Photograph to be affixed in the document or temporary identity card. |
| Conditions of the photograph | 2. If the child under 10 years is not present at the Department, a photograph with white or cream-colored background. Nevertheless, if the person obtaining service provides information that is incomplete, the person may be rejected. The database shall not be modified without complete information. |
| If child of 10 years is not registered in any house | 3. Documents required:

Original of the birth certificate

Letter from a parent |

It is mandatory to submit the letter from a parent. The letter shall contain statement to read that the child shall be registered in a house decided within a period determined by the parent.

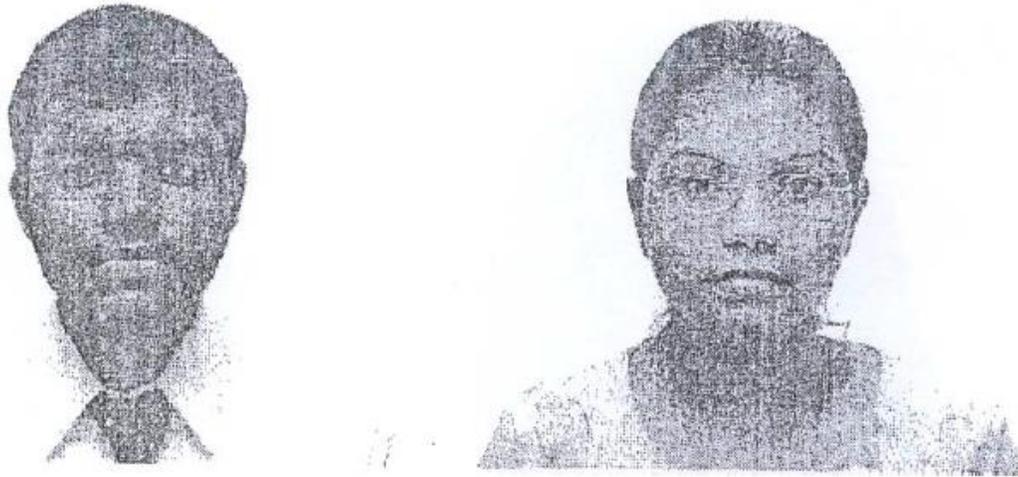
Information to be
verified when
accepting the form

4. When making an application to prepare the card, one shall ensure the information stated on the form is correct. It is mandatory for the information of mother and father to be complete on the form. Person accepting the form shall ensure this information is correct.

Importance of
information of mother
and father

ID Card number of mother and father are important for children under 10 years, as this information ensures origin of the child. As ID Card is issued for children under 10 years, instead of document, the only information of the mother and father that can be included is their ID Card number.

Template of the photograph to be submitted for preparation of the Card.



1. Photograph shall be taken on a white background.
2. The photograph shall not be over 3 months old.
3. The photograph shall not be smaller than a passport size photograph
4. The photograph shall show the person clearly
5. As demonstrated in the template, the photograph shall show from head to chest, with a small background area.
6. As demonstrated in the template, both ears shall be visible at equal lengths.
7. Eyes shall be open wide enough for the eyes to be clearly seen
8. Mouth shall not be open
9. Men shall wear shirt or a collared t-shirt.
10. When sending the photograph via floppy or CD, the photograph shall be as seen as the template.
11. The photograph shall not be altered through computer or any other means.

Note: The Island Council shall ensure that the photograph submitted for preparation of card is in line with the template above, prior to submitting to the Department. Should the photograph differ from the conditions as the template, it shall be returned.

Template for Obtaining Fingerprints



1. Fingerprint shall be obtained from right thumb. For any reason, if the fingerprint cannot be obtained from the right hand, fingerprint may be lifted from the left hand. Should the fingerprint be obtained from left hand, 'fingerprint obtained from left thumb' shall be included in the below the fingerprint, ensuring the text is not over the fingerprint. If for any reason there is a cut or slit from the knife, fingerprint shall not be obtained.
2. Fingerprint shall be obtained (as demonstrated in the template) from top to the middle vein of the finger, ensuring both sides are included, from the underside of the finger.
3. It is suggested that a faint ink pad may be used to obtain fingerprint. Fingerprint shall be obtained in a manner that the lines are clearly visible from the underside of the finger. If the lines are filled with ink from the inkp pad, the fingerprint will not be accepted.

Note: The Island Council shall ensure that the fingerprint submitted for preparation of card is in line with the template above, prior to submitting to the Department. Should the fingerprint differ from the conditions as the template, it shall be returned.

Decision to Amend Regulation.

Meeting: 33

Date: 23 September 2008

Article 8 of the Regulation for Preparation of National Identity Card to be amendment as follows:

- (a) The National Identity Card shall be renewed once it has expired.
- (b) Notwithstanding part (a) of this Article, pursuant to Article 79 (a) of General Elections Act, 'an official document identifying the person' refers to include National Identity Cards that has not expired, and for the purpose Presidential elections of 2008, expired National Identity Cards shall be considered as National Identity Cards that has not expired, given that a large number of people has expired National Identity Cards.