

The text displayed is the consolidated version pursuant to Government Decree No. 2017-737 of June 9, 2017, amending Decree No. 91-543 of April 1, 1991, on the organization of the Ministry of the Interior.

## **Decree No. 91-543 of April 1, 1991, on the organization of the Ministry of the Interior**

The President of the Republic;

On the recommendation of the Minister of the Interior;

Having regard to Decree No. 84-1244 of October 20, 1984, on the organization of the Ministry of the Interior, together with the texts that have amended or supplemented it;

Having regard to the opinion of the

Minister of Finance; Having regard to

the opinion of the administrative

court Decrees:

### **CHAPTER I – General provisions**

**Article 1** – The Ministry of the Interior comprises:

- The cabinet;
- The General Secretariat;
- The Central Inspectorate of the Ministry of the Interior<sup>1</sup>
- Specialized administrative structures;
- Common administrative structures;
- Internal security forces structures.

### **CHAPTER 2 – The Cabinet**

**Art. 2** – The Cabinet is responsible for carrying out the tasks assigned to it by the Minister, and is specifically responsible for:

- informing the Minister of the activities of the various departments of the Ministry
- forwarding the Minister's directives to all ministry officials;
- to study and monitor matters submitted to the Minister;
- liaise with official bodies, national organizations, and media outlets;
- public relations;
- providing secretarial services to the Minister.

**Art. 3** – **The following** are attached to the cabinet:

- 1) The central registry office, which is responsible for:
  - registering outgoing and incoming mail;
  - distributing mail to the various departments and ensuring its follow-up.
- 2) The public reception and orientation office, which is responsible for:
  - welcoming the public;
  - receiving and following up on requests for information and complaints.
  - The head of the central registry office and the head of the public reception and organization office

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<sup>1</sup> Article 1 – 3<sup>rd</sup> new indent amended by [Government Decree No. 2017-737 of June 9, 2017](#).

- have the rank and prerogatives of a central administration department head. They are entitled to the allowances and benefits granted to the latter.
- 3) The organization and methods unit is responsible in particular for:
- studying the organization and functioning of the departments under the Ministry and local public authorities, evaluating resources, and streamlining their operation with a view to improving efficiency and reducing costs;
  - studying and proposing administrative reform projects relating to the activities of the ministry;
  - studying and proposing ways to improve the functioning of services;
  - to simplify administrative procedures and channels;
  - study and propose any measures aimed at improving the quality of relations between the administration and the public;
  - to streamline administrative forms;
  - work towards the modernization of the administration, in particular through the introduction of new management methods;
  - to participate, in close collaboration with the relevant departments,
  - in actions aimed at introducing information technology.
- 4) The Organization and Methods Unit comprises two offices:
- the Office of Organization and Office Automation;
  - the office for simplification and standardization of methods. The head of the Organization and Methods Unit has the rank and prerogatives of a central administration director. He or she is entitled to the allowances and benefits granted to the latter.

The head of the organization and methods unit has the rank and prerogatives of a director general or director of central administration in accordance with the regulations in force<sup>2</sup>.

The head of the organization and office automation office and the head of the office for the simplification and unification of methods have the rank and prerogatives of a central administration department head. They each receive the allowances and benefits granted to the latter.

**Art. 4** – Study and research groups may be convened to carry out specific technical tasks falling within the remit of the Ministry of the Interior, whenever the importance of a task or mission so requires.

These study and research groups shall be made up of a group of executives from the Ministry of the Interior, mission officers, or any other person with expertise in the field concerned.

Study and research groups are created and dissolved by order of the Minister of the Interior, who specifies in each case the objective to be achieved, the composition of the group, the means of working, and the deadlines for completion.

These executives may be assigned one of the functional positions provided for by the regulations in force.

### **CHAPTER 3 – The General Secretariat**

**Art. 5 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The General Secretariat is responsible, under the authority of the Minister, for providing ongoing support to the structures responsible for equipment management, administrative control over said structures, and coordination between them.

In this capacity, it:

- ensures the proper execution of the tasks assigned to said structures,
- monitors the processing of financial and administrative files,
- examines each file entrusted to it by the Minister for processing or follow-up,

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<sup>2</sup> Art. 3 – Penultimate paragraph (new) amended by Decree No. 96-1188 of July 1, 1996.

- assists the Minister in exercising supervisory authority over public institutions and enterprises under his supervision.

**Art. 6 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The following shared services report directly to the General Secretariat:

- the Directorate General for Administrative and Financial Affairs
- the <sup>IT</sup> department<sup>3</sup>
- the Directorate of Communications
- Health Services Department
- the Documentation and Archives Department. The General Secretariat also includes: 1- the Planning, Programming, and Oversight Unit, which comprises:
  - the Planning and Programming Office, which includes:
    - the Studies and Statistics Section,
    - the Planning Section,
    - the programming and monitoring section, - the supervisory office, which includes:
      - the section responsible for monitoring the activities of institutions under the Ministry of the Interior,
      - the findings, expertise, and control section,
- 2- the coordination, logistics, and procurement unit, which includes:
  - the missions office, which includes:
    - the foreign delegations section,
    - the Domestic Missions Section,
  - the Logistics and Resources Office, which includes:
    - the statistics and control section,
    - the fuel and supply section,
  - the repairs and maintenance office, which includes:
    - the central garage section,
    - the central services auxiliary workshops section,
    - the central spare parts warehouse section.
  - the procurement office, which includes:
    - the contract performance monitoring section,
    - the studies section.

**Art. 7 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The heads of the two units referred to in Article 6 of this Decree shall have the rank and prerogatives of a central administration director in accordance with the regulations in force.

The civil servants responsible for the offices shall have the rank and prerogatives of deputy director of central administration in accordance with the regulations in force.

The civil servants responsible for the sections shall have the rank and prerogatives of head of a central administration department in accordance with the regulations in force.

#### **CHAPTER 4 – The central inspection of the services of the Ministry of the Interior<sup>4</sup>**

**Art. 8 (new) – Amended by Government Decree No. 2017-737 of June 9, 2017** – The Central Inspection Service of the Ministry of the Interior is responsible, under the direct authority of the Minister, with overseeing the administrative and financial management of all administrative and security structures under the Ministry and its subordinate institutions, as well as organizations and bodies subsidized by the Ministry's budget, working to improve their performance and working methods, and monitoring the implementation of the Ministry's guidelines in the area of

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<sup>3</sup> Art. 6 – Amended by Decree No. 2004-2332 of October 4, 2004.

<sup>4</sup> The provisions of Chapter IV relating to the General Inspectorate are amended by Government Decree No. 2017-737 of June 9, 2017.

principles of governance in coordination with other control structures, it is responsible in particular for the following tasks:

- carrying out any control, investigation, or inspection mission at the said structures to ensure the legality of management actions and to evaluate management and work organization methods and the performance of agents, and presenting their suggestions in order to develop and rationalize administrative and financial management,
- Conduct investigations and inquiries following complaints, requests, or claims received by the ministry relating to corruption, abuse of power, or serious violations attributed to agents or structures under the ministry's authority.
- examine and issue opinions on all matters relating to the functional and territorial areas of competence of the ministry's internal security units, as well as any other matters submitted by the minister;
- prepare reports on the results of these control, inspection, and investigation missions, indicating its recommendations on these matters and, where appropriate, the administrative and judicial proceedings to be initiated in accordance with the legislation in force, and submit them to the Minister. It also monitors the implementation of the recommendations indicated therein in coordination with the relevant departments of the Ministry.

**Art. 9 (new) – Amended by Government Decree No. 2017-737 of June 9, 2017** – Ensures the functioning of the central inspection of the services of the Ministry of the Interior, and represents it before the advisory bodies of the ministry and the supervisory authorities. A central inspector appointed by government decree on the proposal of the Minister of the Interior shall receive the allowances and benefits allocated to the secretary general of the ministry.

The central inspection service of the Ministry of the Interior comprises:

1- The body of inspectors, composed of:

- two (2) assistant central inspectors with the allowances and benefits of a central administration director general,
- eight (8) chief inspectors with allowances and benefits equivalent to those of a central administration director,
- ten (10) inspectors with allowances and benefits equivalent to those of a deputy director of central administration,
- twelve (12) assistant inspectors with allowances and benefits equivalent to those of a head of department at headquarters.

The members of the inspection body act pursuant to a mission order issued to them by the Minister of the Interior. In order to carry out their missions, the members of the body are granted the broadest powers of control and investigation and, to this end, have the right to access any document.

The structures, establishments, organizations, and institutions referred to in Article 8 of this government decree may not invoke professional secrecy against the members of the body.

They may call upon any competent person to examine specific issues.

2- Administrative structures, which include:

a. The Operations and Monitoring Sub-Directorate, which includes:

- the Operations Department,
- the Monitoring Department.

b. The Documentation and Research Sub-Directorate, which includes:

- the documentation department,
- the research department.

## CHAPTER 5 – Specialized administrative structures

**Art. 10 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – Specialized administrative departments include:

- the Directorate-General for Regional Affairs,
- the Directorate-General for Local Authorities,
- The Directorate-General for Human Rights,
- the Directorate-General for Legal Studies and Litigation,
- the Directorate-General for External Relations and International Cooperation.

### Section 1 – The Directorate-General for Regional Affairs<sup>6</sup>

**Art. 11** – The Directorate-General for Regional Affairs is responsible in particular for:

- a) coordinating, guiding, and supervising the actions of governors in administrative, political, economic, social, cultural, and religious matters;
- b) to ensure coordination with other relevant ministries and agencies on all matters falling within the remit of the Directorate-General for Regional Affairs;
- c) monitor the implementation of regional development programs;
- d) to ensure coordination between the various governorates and to study issues and reforms concerning regional administrative structures;
- e) centralize all information, analyze it, and use it;
- f) organize various conferences and periodic meetings of regional administration executives;
- g) monitoring the administrative careers of senior regional administration officials;
- h) the administrative territorial boundaries of governorates, delegations, and sectors;
- i) **Repealed by Decree No. 96-1188 of July 1, 1996.**

**Art. 12 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The Directorate General of Regional Affairs comprises:

- 1) the Directorate of Administrative and Regional Affairs, which comprises:
  - a) the Sub-Directorate for Studies and Monitoring, which comprises:
    - the research and conference department,
    - the monitoring department,
  - b) the administrative affairs sub-department, which includes:
    - the regional management department,
    - the training and development department,
    - the material organization and logistics department,

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<sup>5</sup> Art. 10 – 3<sup>rd</sup> indent amended by Decree No. 2017-737 of June 9, 2017.

<sup>6</sup> This department is now attached to the Office of the President of the Government pursuant to Government Decree No. 2016-591 of May 20, 2016.

- c) the sub-department of regional regulation and territorial division, which includes:
  - the Regional Regulation Department,
  - the Territorial Division Department.
- 2) the Regional Development Directorate, which includes:
  - a) the Economic and Social Affairs Sub-Directorate, which includes:
    - the economic affairs department,
    - the Social Affairs Department,
    - the agricultural affairs department.
  - b) The Regional Planning and Programs Sub-Directorate, which includes:
    - the Programming and Planning Department,
    - the Organization and Monitoring Department.
- 3) the Neighborhood Committees Unit.

The head of the neighborhood committees unit has the rank and prerogatives of a central administration director in accordance with the regulations in force.

This unit may include office managers who are responsible for conducting studies and other work likely to improve and monitor the activities of neighborhood committees. They may have the rank and prerogatives of deputy director or head of a central administration department in accordance with the regulations in force.

## Section 2 – The Directorate-General for Local Authorities

**Art. 13 (new) – Amended by Decree No. 92-807 of May 4, 1992** – The Directorate-General for Local Authorities is responsible for:

- Exercising supervision over municipalities and regional councils and assisting them in the exercise of their powers;
- Ensure compliance with legislation relating to the exercise of decentralized activities devolved to these authorities, particularly those relating to budgets, loans, taxes, and local regulations.
- Conduct the necessary studies in the areas of administrative organization, territorial delimitation, and inter-municipal cooperation.
- Establish and implement programs relating to:
  - The training and retraining of local authority officials.
  - Training elected officials.
  - Establishing and implementing programs aimed at strengthening municipal development.
  - Establishing programs relating to cleanliness, hygiene, and environmental protection, and monitoring their implementation.

**Art. 14 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The Directorate-General for Local Public Authorities comprises:

- 1) the Directorate of General Administrative Affairs, which comprises:
  - a) the Sub-Directorate for Local Administrative Affairs, which comprises:
    - the Management and Organization Department,
    - the Civil Registry Department.
  - b) The Sub-Directorate for Studies, Litigation, and Municipal Regulations, which includes:
    - the research department,
    - the local regulations department.
- 2) the Local Finance Department, which includes:
  - a) the Budget and Management Analysis Sub-Directorate, which includes:
    - the Budget Department,
    - the Financial Management Analysis Department,

- b) the Planning and Monitoring Sub-Directorate, which includes:
  - the planning department,
  - the Project Monitoring Department:
- c) the Structures and Environment Directorate, which includes:
  - a) the Sub-Directorate for Structures and Territorial Organization, which includes:
    - the facilities department,
    - the territorial organization department,
    - the inter-municipal cooperation department,
  - b) the sub-directorate for the environment, which includes:
    - the department responsible for monitoring the national cleanliness and environmental protection program,
    - the department responsible for monitoring health and environmental regulations,
- d) the information, guidance, and monitoring unit,
- e) the training unit,
- f) the statistics and IT unit,
- g) the municipal development program monitoring unit.

The heads of the units referred to in this article shall have the rank and prerogatives of a central administration director or deputy central administration director in accordance with the regulations in force.

Office heads with the rank and prerogatives of deputy director of central administration or head of central administration department may be appointed within these units in accordance with the regulations in force.

### **Section 3 – The Directorate-General for Human Rights<sup>7</sup>**

**Art. 15 (new) – Amended by Decree No. 2017-737 of June 9, 2017** – The Directorate-General for Human Rights is responsible, within the limits of the powers of the Ministry of the Interior, in particular for:

- collaborating and coordinating, within the limits of its powers, with national, regional, international, and UN mechanisms, organizations, and associations, as well as other administrative structures concerned with human rights;
- listening to citizens' concerns in the field of human rights and civil liberties, responding to their questions, providing guidance, receiving and examining requests and complaints relating to the above-mentioned field in coordination with the various structures concerned within the Ministry,
- conducting analyses and studies relating to human rights and civil liberties, presenting proposals aimed at promoting a culture of human rights protection and the guarantee of civil liberties, and establishing mechanisms capable of achieving this objective within the Ministry of the Interior,
- , propose legal texts relating to human rights in connection with the activities of the Ministry of the Interior and issue its opinion on the subjects and drafts of proposed legal texts in this area,
- collect and compile all data and information relating to human rights and civil liberties and contribute to the development of educational and awareness-raising materials, as well as educational, training, and supervisory programs in this area;
- give its opinion on training programs for internal security forces relating to human rights and civil liberties.

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<sup>7</sup> The provisions of Chapter IV relating to the Directorate-General for Political Affairs are amended by [Government Decree No. 2017-737 of June 9, 2017](#).

**Art. 16 (new) – Amended by Decree No. 2017-737 of June 9, 2017** – The Directorate General for Human Rights comprises:

- 1- The Directorate for Cooperation with Human Rights Mechanisms, which includes:
  - a) The Sub-Directorate for Cooperation with National Human Rights Mechanisms, which includes:
    - the contact and coordination service with national mechanisms,
    - the Internal Cooperation Programs and Projects Monitoring Unit.
  - b) The Sub-Directorate for Cooperation with Regional, International, and UN Human Rights Mechanisms, which includes:
    - the contact and coordination service with regional, international, and UN mechanisms,
    - the department responsible for monitoring external cooperation programs and projects.
- 2- The Department for Monitoring, Guidance, and Studies in the Field of Human Rights and Civil Liberties, which includes:
  - a) The Sub-Directorate for Listening and Reviewing Requests, which includes:
    - the Listening and Guidance Department,
    - the Request and Complaint Examination Department.
  - b) The Studies and Documentation Sub-Directorate, which includes:
    - the analysis and studies department,
    - the Documentation and Awareness-Raising Department.

#### **Section 4 – The Directorate General for Legal Studies and Litigation**

**Art. 17** – The Directorate-General for Legal Studies and Litigation is responsible in particular for:

- providing legal advice to the Minister of the Interior and the various departments of the Ministry;
- preparing, studying, and finalizing draft legislative and regulatory texts for which it is responsible;
- to study and prepare draft international agreements within the remit of the Ministry of the Interior;
- to examine issues relating to nationality, refugees, and the situation of Tunisians abroad, within the scope of the powers of the Ministry of the Interior;
- to collect, analyze, and use all statistical data from the various departments of the ministry or local public authorities;
- to handle all disputes concerning the Ministry;
- representing the Minister of the Interior in court, either directly or in collaboration with the State's legal services;
- **Repealed by Decree No. 96-1188 of July 1, 1996.**
- **Repealed by Decree No. 96-1188 of July 1, 1996.**

**Art. 18 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The Directorate General for Legal Studies and Litigation comprises:

- 1) the Directorate of Legal Studies and Consultations, which comprises:
  - a) the Sub-Directorate for Legal Studies, which comprises:
    - the Legislative and Regulatory Drafting Department,
    - the Department of Conventions, Agreements, and Comparative Law,
    - the legal documentation department,
  - b) the legal consultation sub-department, which includes:
    - the department for consultations on specific cases,
    - the Special Legal Analysis Department,

- the legal exploitation of statistical data service.
- c) The sub-directorate for nationality and foreign affairs, which includes:
  - the nationality department
  - the Foreigners Affairs Department,
- 2) the Litigation Department, which includes:
  - a) the Administrative Litigation Sub-Directorate, which includes:
    - the administrative litigation department for joint administrative bodies,
    - the Administrative Litigation Department for Internal Security Forces,
  - b) the Criminal Litigation Sub-Directorate, which includes:
    - the criminal litigation department of the internal security forces,
    - the criminal litigation department for joint administrative bodies
  - c) the civil and real estate litigation sub-department, which includes:
    - the civil litigation department,
    - the real estate litigation department.

### **Section 5 – The Directorate-General for External Relations and International Cooperation<sup>8</sup>**

**Art. 18 bis (new)** – The Directorate-General for External Relations and International Cooperation is responsible in particular for:

- to gather and coordinate all matters relating to external relations and cooperation in the various areas falling within the remit of the Ministry of the Interior and the bodies that report to it or are subject to its supervision, in conjunction with the relevant technical administrations,
- coordinating relations with international and regional organizations dealing with security and territorial matters and others, where appropriate;
- coordinating the Ministry of the Interior's representation at international meetings,
- prepare technical files for submission to joint committees and follow up on the decisions and recommendations of these committees in coordination and cooperation with specialized structures,
  - to monitor the implementation of projects decided upon within the framework of bilateral and multilateral cooperation,
  - to explore new areas of cooperation that could benefit the Ministry's structures in terms of technical cooperation or assistance with resources and equipment.

**Art. 18b (new)** – The Directorate-General for External Relations and International Cooperation comprises:

- 1) the Directorate of External Cooperation, which comprises:
  - A) the Sub-Directorate for External Relations, which comprises:
    - the Visits, Missions, and Internships Department,
    - the International Negotiations and Meetings Department,
  - B) the Multilateral Relations Sub-Directorate, which includes:
    - the department for relations with security organizations,
    - the department for relations with local authorities,
- 2) the Exploration, Evaluation, and Monitoring Department, which includes:
  - A) the Exploration and Evaluation Sub-Directorate, which includes:
    - the Exploration Department,
    - the Evaluation, Monitoring, and Logistics Department,
  - B) the Agreements and Accords Sub-Directorate, which includes:
    - the analysis department,
    - the Agreements and Conventions Department.

### **Chapter 6 – Shared Administrative Services**

**Art. 19 (new)** – Amended by Decree No. 96-1188 of July 1, 1996 – Shared administrative services

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<sup>8</sup> Section 5 – Added by Decree No. 96-1188 of July 1, 1996.

include:

- 1) the Directorate-General for Administrative and Financial Affairs,
- 2) the Directorate-General for Information Technology,
- 3) the Directorate of Communications,
- 4) the Directorate of Health Services,
- 5) the National Traffic Observatory,
- 6) the Documentation and Archives Department.

### Section 1 – The Directorate-General for Administrative and Financial Affairs

**Art. 20** – The Directorate-General for Administrative and Financial Affairs is responsible in particular for:

- managing the Ministry's staff, with the exception of internal security forces personnel and executives;
- managing the personnel and agents of local public authorities and regional councils in accordance with the regulations in force;
- preparing, monitoring, and executing the department's operating and capital budgets;
- keeping general accounts and credit accounts;
- managing the ministry's real estate assets, in collaboration with the relevant departments;
- the acquisition of buildings, equipment, materials, and various supplies necessary for the operation of the ministry's various departments;
- preparing calls for tenders, awarding contracts, and awarding contracts;
- maintaining equipment, in collaboration with the relevant departments;
- training and retraining of ministry staff, with the exception of internal security forces personnel;
- monitoring technical cooperation programs and supervising their implementation.

**Art. 21 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The Directorate General of Administrative and Financial Affairs comprises:

- 1) the Human Resources Department, which comprises:
  - a) the Human Resources Management Sub-Directorate, which comprises:
    - the Studies, Special Statuses, and Executive Law Department,
    - the Department of Management of Civil Servants and Workers in Central and Regional Government,
    - the department for the management of civil servants and workers in local authorities,
  - b) the sub-department for competitive examinations, professional examinations, training, and retraining, which includes:
    - the competitive examinations and professional examinations department,
    - the internships, training, and retraining department,
- 2) the Finance and Accounting Department, which includes:
  - a) the Financial Services Sub-Directorate, which includes:
    - the service responsible for scheduling the expenses of national security agents,
    - the service responsible for scheduling the expenses of National Guard personnel,
    - the expenditure scheduling service for common, technical, and manual workers,
    - the department responsible for authorizing expenditure on materials, equipment, buildings, expenditure management and expenditure from common funds,
  - b) the budget sub-department, which includes:
    - the budget department,
    - the accounting department,
- 3) the buildings and facilities department, which includes:
  - a) the Buildings and Land Affairs Sub-Directorate, which includes:
    - the Building Construction and Maintenance Programs Department,
    - the Real Estate Acquisitions and Land Affairs Department,

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<sup>9</sup> Amended by Decree No. 2004-2332 of October 4, 2004.

<sup>10</sup> Amended by Decree No. 2001-1455 of June 15, 2001.

- b) the Materials and Supplies Subdivision, which includes:
  - the Consumables Procurement Department,
  - the Equipment Department,
  - the clothing department,
- c) the sub-department for shared services, which includes:
  - the workshop department,
  - the printing department.
- 4) The Compensation and Health Protection Department, which includes:
  - a) The Sub-Directorate for Compensation for Work-Related Accidents and Occupational Illnesses, which includes:
    - The department responsible for compensation for work-related accidents and occupational illnesses within the national security forces.
    - The National Guard's occupational accident and illness compensation service.
    - The compensation service for occupational accidents and diseases of the civil protection corps, common, technical, and worker cadres, and special corps.
  - b) The Sub-Directorate for Health Protection and Enforcement of Court Decisions, which includes:
    - The Health Protection Expenditure Department.
    - The Court Decision Enforcement Department.

## Section 2 – The General Directorate of Information Technology

**Art. 22 (new) – Amended by Decree No. 2004-2332 of October 4, 2004** – The Directorate General for Information Technology is responsible in particular for:

- developing, on behalf of the Ministry, institutions under its supervision, and local authorities, a strategy for information technology systems,
- developing IT plans for the Ministry, the institutions under its supervision, and local authorities, and monitoring their implementation,
- develop the use of IT tools,
- rationalize the acquisition of IT equipment and ensure its compliance with current standards,
- Ensure the optimal use of IT equipment and software and provide maintenance for them.
- provide the necessary support and training for users,
- define objectives for the development and operation of IT systems.

**Art. 23 (new) – Amended by Decree No. 2004-2332 of October 4, 2004** – The IT Department comprises:

- 1- Two departments reporting directly to the Director General, which are: A- The General Administrative Affairs Department, which is responsible for:
  - monitoring personnel matters,
  - tracking of outgoing and incoming mail,
  - coordination between the various administrative and technical departments,
  - documentation and archive management,
  - reception and information.
- B- The organization, technical monitoring, and skills development department is responsible for:
  - monitoring and updating the working methods adopted in the implementation of IT projects,
  - updating forms and monitoring registers concerning senior management,
  - on the security audit of computer systems and communication networks,

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<sup>11</sup> Art.21 – Number 4 is added by [Government Decree No. 2019-525 of June 17, 2019](#).

- developing qualification and retraining programs for technicians and introductory training for users of information and communication systems.
- 2- Directorate for the Planning and Implementation of Information and Communication Systems, which comprises:
  - A- the Sub-Directorate for Information and Communication Systems: It is responsible for defining the information and communication systems scheduled for implementation and ensuring their execution and development. It comprises:
    - the Central Applications Design and Development Department,
    - the microcomputer application design and development department,
    - the department responsible for the design and development of specific integrated applications.
  - B- The Planning and Procurement Sub-Directorate: It is responsible for developing the ministry's IT plans and annual programs, setting their order of execution and budget, and ensuring their implementation, as well as carrying out preliminary studies of IT projects and issuing opinions on studies submitted by the various bodies of the ministry, the institutions under its supervision, and local authorities.

It is also responsible for preparing technical and administrative files for procurement projects, adapting to technological progress, receiving equipment from suppliers, inspecting and distributing it, and managing consumables. It comprises:

- the planning and technical studies department ( ),
- the technical standards definition, technological adaptation, and procurement management department.
- 3- Information and Communication Systems Processing and Operations Department, which includes:
  - A- The Processing and Operations Sub-Department: This department is responsible for the operation and maintenance of computer applications and basic software for information processing and communication, central computer control, and the security of application programs and data, as well as central computer disk data. It includes:
    - the basic software operations department,
    - the computer application operations department,
    - the central computer equipment and environment control department.
  - B- The Networks and Maintenance Sub-Directorate: It is responsible for the installation and maintenance of networks, their basic software and applications, as well as the maintenance and repair of computer equipment. It comprises:
    - the servers, terminals, and connection equipment department,
    - : IT equipment maintenance and repair service.

### **Section 3 – The Communications Department**

**Art. 24** – The Communications Department is responsible in particular for studying communications projects and for the installation, operation, and maintenance of communications equipment belonging to the Ministry and its external services.

It is also responsible for planning and scheduling communications-related acquisitions, in coordination with the relevant departments.

**Art. 25** – The Communications Department comprises:

- a) The Technical Services Sub-Directorate, which comprises:
  - The Procurement Department;
  - The Technical Department.
- b) The Studies and Contracts Sub-Directorate, which includes:
  - The Studies and Programming Department;
  - The Procurement Department.
- c) The Operations Sub-Directorate, which includes:
  - The Radio and Telex Network Operations Department;
  - The telephone operations department.

#### **Section 4 – The Health Services Department**

**Art. 26** – The Health Services Department is responsible in particular for:

- develop and coordinate preventive and curative measures in relation to health services provided to internal security forces personnel;
- monitor the functioning of medical commissions;
- exercising oversight of hospital and health services, agencies, and facilities under the authority of the Ministry of the Interior;
- ensure cooperation between national and foreign health services, call for the provision of care to internal security forces personnel;
- represent the Ministry in matters relating to health issues.

**Art. 27 (new) – Amended by Decree No. 96-1188 of July 1, 1996** – The Health Services Directorate comprises:

- A) the Sub-Directorate of Medical Resources, which comprises:
  - the recruitment and training of medical, paramedical, and allied health personnel,
  - the department responsible for internships, seminars, and medical cooperation,
  - the department responsible for medicines and equipment,
- B) the sub-department of preventive and veterinary medicine, which includes:
  - the prevention and health education department,
  - the Veterinary Medicine and Dietary Control Department,
- C) the sub-directorate for basic health units, which includes:
  - the polyclinic service,
  - the dispensary service.
- D) The Occupational Medicine and Safety Sub-Directorate, which includes:
  - The occupational medicine and occupational safety department
  - The medical fitness and specialized medical examinations department.

#### **Section 5 – National Traffic Accident Observatory<sup>13</sup>**

**Art. 27 bis** – The National Traffic Accident Observatory is responsible in particular for:

- Collecting and analyzing data and information relating to traffic and road accidents and analyzing the causes of these accidents, and presenting appropriate preventive measures.
- Ensuring coordination between the various administrative and associative bodies involved in road accident prevention with a view to strengthening the conditions for the protection of road users, improving education and awareness programs, and improving methods and means of intervention and rescue on the roads.

The National Traffic Accident Observatory comprises the following two sub-directorates:

- The Studies and Analysis Sub-Directorate, which includes:
  - The statistics department.
  - The research and analysis department.
- The Information and Training Prevention Sub-Directorate, which includes:
  - The programming, coordination, and monitoring department.
  - The Prevention and Information Department.
  - The training, education, and audiovisual resources department.

The director of the National Traffic Accident Observatory has the rank and prerogatives of a central administration director and receives the allowances and benefits granted to the latter.

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<sup>12</sup> Art. 27 – Subparagraph D is added by Government Decree No. 2019-525 of June 17, 2019

<sup>13</sup> Chapter 6 – Section 5 – Added by Decree No. 92-2209 of December 21, 1992.

The National Traffic Accident Observatory also includes an advisory committee chaired by the director of the National Traffic Accident Observatory, which is responsible for studying national issues submitted to it relating to traffic accidents and preparing the data necessary for decision-making.

This commission is composed of representatives from the relevant ministries and agencies, appointed on the basis of their experience and particular expertise in the field of road safety, by order of the Minister of the Interior on the recommendation of the ministries and agencies concerned.

The advisory committee meets at least once a month, and whenever necessary, upon convocation by its chair.

## **Section 6 – Documentation and Archives Department<sup>14</sup>**

**Art. 27 ter** – The Documentation and Archives Department is responsible for collecting, classifying, preserving, using, and disseminating the documentation necessary for the activities of the various structures of the Ministry, and for organizing and preserving the general archives.

It comprises:

- A) the documentation sub-department, which includes:
  - the bibliographic documentation and library service,
  - the files, subscriptions, maintenance, and supplies department.
- B) the archives sub-department, which includes:
  - the storage and warehouse department,
  - the department responsible for the preservation, use, and implementation of the national archives preservation program.

## **CHAPTER 7 – Internal security forces structures**

**Art. 28 (new) – Amended by Decree No. 2001-1455 of June 15, 2001** – The internal security forces structures under the Ministry of the Interior include:

- 1) national security structures,
- 2) the structures of the National Guard.

**Art. 29** – The Ministers of the Interior and Finance shall be responsible, each in their respective areas of competence, for the implementation of this decree, which shall be published in the Official Journal of the Republic of Tunisia.

**Tunis, April 1, 1991.**

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<sup>i</sup> In accordance with the provisions of Article 3 of Government Decree No. 2017-737 of June 9, 2017, amending Decree No. 91-543 of April 1, 1991, on the organization of the Ministry of the Interior -The powers specified in [Decree No. 84-1245 of October 20, 1984](#), shall be transferred to the inspectors of the Central Inspectorate of the Ministry of the Interior.

, with special status under the General Inspectorate of the Ministry of the Interior, and relating to the areas of competence provided for in Article 8 (new) of this government decree.

The procedures for applying the provisions of this article shall be laid down by joint order of the Minister of the Interior and the Minister of Local Affairs and the Environment.

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<sup>14</sup>Chapter 6 – Section 6 – Added by Decree No. 926-1188 of July 1, 1996.