

STATUTORY INSTRUMENTS
2016 No. 9.

The Registration of Persons (Fees) Regulations, 2016.
*(Under sections 7(b) and 85(2) (i) of the Registration of Persons Act, 2015,
Act No. 4 of 2015)*

IN EXERCISE of the powers conferred upon the Minister by section 85 of the Registration of Persons Act, 2015, these Regulations are made this 27th day of January, 2016.

1. Title and commencement.

- (1) These Regulations may be cited as the Registration of Persons (Fees) Regulations, 2016.
- (2) These Regulations shall be deemed to have come into force on the 1st day of January, 2016.

2. Fees.

The fees specified in the Schedule to these Regulations shall be payable to the National Identification and Registration Authority in respect of the matters to which they relate under the Act and the Regulations specified in the Schedule.

3. Revocation of SI No. 71 of 2015.

The Registration of Persons (Fees) Instrument, 2015, S.I No. 71 of 2015 is revoked.

SCHEDULE

FEEES

Reg. 2

PART A

FEEES UNDER THE REGISTRATION OF PERSONS REGULATIONS,
2015, SI No. 67 of 2015

	Description of fee	Fee in UGX Shilling (unless otherwise stated in United States Dollars (USD))
1	(a) Fee for notification of change of information in the register under regulation 4 where a new card is to be printed. (i) Citizens (ii) Foreigners (b) Fee for notification of change of information in the register where notification of change does not require issuance of a new card (i) Citizens (ii) Foreigners	Shs. 50,000 US\$ 100 Nil Nil
2	(a) Fee for notification of error in information in the Register where the error is occasioned by a person other than the Authority and a new identification card is required to be printed and issued under regulation 5 (i) Citizens (ii) Foreigners (b) Fee for notification of error in information in the Register where the error is occasioned by a person other than the Authority but a new card is not required to be printed and issued under regulation 5 (i) Citizens (ii) Foreigners	Shs. 50,000 US\$ 100 Nil Nil
3	Fee for issuance of alien's identification card	US\$ 100
4	Fee for request to confirm information in the Register under regulation 8 by a ministry, department, agency or any institution or person (for every request in respect of an individual) - (i) Citizens (ii) Foreigners	Shs. 1000 US\$ 5
5	Fee for renewal of national identification card or aliens' identification card (regulation 23) (a) For renewal of national identification card	Shs. 50,000

Laws of Uganda [Statutory Instruments] 2016

	<p>(b) Fee for renewal of alien's identification card</p> <p>(c) Fee for each day of default in renewal of national identification card</p> <p>(i) Period ranging from 1 day to 30 days</p> <p>(ii) Period ranging from 31 days to 90 days</p> <p>(iii) Period ranging from 91 days but not exceeding 180 days</p> <p>(iv) Period exceeding 180 days</p>	<p>US\$ 100</p> <p>Shs. 40,000</p> <p>Shs. 100, 000, in addition to the penalty for the period ranging from 1 day to 30 days</p> <p>Shs. 100,000 in addition to the penalty for the period ranging from 31 days to 90 days</p> <p>Shs. 100,000 in addition to the penalty for the period ranging from 91 days but not exceeding 180 days and Shs. 40,000 for each day exceeding 180 days in accordance with regulation 23(5) of SI No. 67 of 2015.</p>
6	<p>Fee for default in renewal of alien's identification card</p> <p>(i) For a period ranging from 1 day to 30 days</p> <p>(ii) For a period ranging from 31 days to 90 days</p> <p>(iii) For a period ranging from 91 days but not exceeding 180 days</p> <p>(iv) Period exceeding 180 days</p>	<p>US\$ 20</p> <p>US\$ 50 in addition to the penalty for period ranging from 1 day to 30 days</p> <p>50 US\$ in addition the penalty for the period ranging from 31 days to 90 days</p> <p>US\$ 50 in addition to the penalty for the period ranging from 91 days but not exceeding 180 days and Shs. 40,000 for each day exceeding 180 days in accordance with regulation 23(5) of SI No. 67 of 2015.</p>
7	<p>Fee for replacement of lost identification card (regulation 24)-</p> <p>(a) Fee for replacement of lost national identification card</p> <p>(b) Fee for replacement of alien's identification card</p>	<p>Shs. 50,000</p> <p>US\$ 100</p>
8	<p>Fee for replacement of defaced or damaged identification cards (regulation 25)</p> <p>(a) Fee for replacement of defaced national identification card</p> <p>(b) Fee for replacement of alien's identification card</p>	<p>Shs. 50,000</p> <p>US\$ 100</p>

PART B

FEEs UNDER THE REGISTRATION OF PERSONS (BIRTH AND DEATH)
REGULATIONS, 2015, SI No. 68 of 2015

1	Fee for late registration of birth, that is, registration of a birth after the statutory period (registration 5) (a) Citizens (b) Foreigners	Nil US\$ 20
2	Fee for certificate of birth (regulation 10) (a) Citizens (b) Foreigners	Shs. 5,000 US\$ 40
3	Fee in respect of application for change of name of an adult (regulation 11) - (a) Citizens (b) Foreigners	Shs. 150,000 US\$ 70
4	Fee in respect of application to change the name of a child (regulation 12) - (a) Citizens (b) Foreigners	Shs. 20,000 US\$ 20
5	Fee in respect of an application for change of sex of a child born a hermaphrodite (regulation 13) (a) Citizens (b) Foreigners	Nil Nil
6	Fee for late registration of death, that is, registration of a death after the statutory period (regulation 16)- (a) Citizens (b) Foreigners	Nil US\$ 20
7	Fee for certificate of death (regulation 22) (a) Citizens (b) Foreigners	Shs. 5,000 US\$ 40
8	Fee in respect of an application – (a) For a certified copy of an entry in the register (regulation 24) (i) Citizens (ii) Foreigners (b) For certification of each copy of a certificate of birth or death (regulation 24) (i) Citizens (ii) Foreigners (c) To search the register (regulation 24) (i) Citizens (ii) Foreigners	Shs. 1,000 Shs. 1,000 US\$ 20 Shs. 1,000 US\$ 20 Shs. 1,000

PART C

FEES UNDER THE REGISTRATION OF PERSONS (ACCESS AND USE OF INFORMATION) REGULATIONS, 2015 S1 No. 66 of 2015

9	<p>Application under regulation 4 for access or use of information on a record in the Register in respect of -</p> <p>(a) Citizens (b) Foreigners (c) Non – Government</p>	<p>Shs. 10,000 US\$ 10 Shs. 20,000</p>
10	<p>Fee in respect of application for bulk access or use of information of an individual in the Register (fee for every record in respect of an individual determined in accordance with the following bands) -</p> <p>(a) Application by citizens and Government institutions</p> <p>(i) 0000010-5,000,000 (ii) 5,000,001-10,000,000 (iii) 10,000,001-15,000,000 (iv) 15,000,001-20,000,000 (v) 20,000,001-25,000,000 (vi) 25,000,001-30,000,000 (vii) 30,000,001-35,000,000 (viii) Exceeding 35,000,000</p> <p>(b) Application by Non-Government institutions</p> <p>(i) 0000010-5,000,000 (ii) 5,000,001-10,000,000 (iii) 10,000,001-15,000,000 (iv) 15,000,001-20,000,000 (v) 20,000,001-25,000,000 (vi) 25,000,001-30,000,000 (vii) 30,000,001-35,000,000 (viii) Exceeding 35,000,000</p> <p>(c) Application by Foreigners</p> <p>(i) 0000010-5,000,000 (ii) 5,000,001-10,000,000 (iii) 10,000,001-15,000,000 (iv) 15,000,001-20,000,000 (v) 20,000,001-25,000,000 (vi) 25,000,001-30,000,000 (vii) 30,000,001-35,000,000 (viii) Exceeding 35,000,000</p>	<p>Shs. 45 Shs. 40 Shs. 35 Shs. 30 Shs. 25 Shs. 20 Shs. 15 Shs. 10</p> <p>Shs.55 Shs.50 Shs.45 Shs.40 Shs.35 Shs.30 Shs.25 Shs.20</p> <p>US\$ 12 US\$ 10 US\$ 8 US\$ 6 US\$ 5 US\$ 4 US\$ 3 US\$ 2</p>
11	<p>Fee per record in respect of application for statistical table of aggregate data determined in accordance with the following bands-</p> <p>(a) Application by citizens and Government institutions</p> <p>(i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000</p> <p>(b) Application by Non-Government institutions</p>	<p>Shs. 2.0 Shs. 1.5 Shs. 1.2 Shs. 1.0</p>

Laws of Uganda [Statutory Instruments] 2016

	<ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 <p>(c) Application by Foreigners</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (v) Exceeding 35,000,000 	<p>Shs. 3.0 Shs. 2.5 Shs. 2.2 Shs. 2.0</p> <p>US\$ 6.0 US\$ 4.0 US\$ 2.0 US\$ 1.0</p>
12	<p>Fee in respect of a one-off application tailored to customer requirements with no personal information (for every record in respect of an individual determined in accordance with the following bands) -</p> <p>(a) Application by citizens and Government institutions</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 <p>(b) Application by Non-Government institutions</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 <p>(c) Application by foreigners -</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 	<p>Shs. 4.0 Shs. 3.0 Shs. 2.4 Shs. 2.0</p> <p>Shs. 5.0 Shs. 4.0 Shs. 3.4 Shs. 3.0</p> <p>US\$ 8.0 US\$ 6.0 US\$ 4.0 US\$ 2.0</p>
13	<p>Fee in respect of a one-off application tailored to customer requirements with identifiable or personal information (for every record in respect of an individual determined in accordance with the following bands)-</p> <p>(a) Application by citizens and Government institutions</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 <p>(b) Application by non-Government institutions-</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 <p>(c) Application by foreigners-</p> <ul style="list-style-type: none"> (i) 0000010 - 15,000,000 (ii) 15,000,001- 25,000,000 (iii) 25,000,001- 35,000,000 (iv) Exceeding 35,000,000 	<p>Shs. 50 Shs. 40 Shs. 30 Shs. 20</p> <p>Shs. 60 Shs. 50 Shs. 40 Shs. 30</p> <p>US\$ 10 US\$ 8 US\$ 6 US\$ 4</p>
14	Fee in respect of application for cumulative data for a	

Laws of Uganda [Statutory Instruments] 2016

	<p>financial year via a subscription service in respect of each data set of a registered person (subscription fee per record of an individual accessed per financial year determined in accordance with the following bands)-</p> <p>(a) Application by citizens and Government institutions</p> <p>(i) 0000010 - 15,000,000</p> <p>(ii) 15,000,001- 25,000,000</p> <p>(iii) 25,000,001- 35,000,000</p> <p>(iv) Exceeding 35,000,000</p> <p>(b) Application by non-Government institutions-</p> <p>(i) 0000010 - 15,000,000</p> <p>(ii) 15,000,001- 25,000,000</p> <p>(iii) 25,000,001- 35,000,000</p> <p>(iv) Exceeding 35,000,000</p> <p>(c) Application by foreigners-</p> <p>(i) 0000010 - 15,000,000</p> <p>(ii) 15,000,001- 25,000,000</p> <p>(iii) 25,000,001- 35,000,000</p> <p>(iv) Exceeding 35,000,000</p>	<p>Shs. 5</p> <p>Shs 4</p> <p>Shs 3</p> <p>Shs 2</p> <p>Shs. 6</p> <p>Shs. 5</p> <p>Shs. 4</p> <p>Shs. 3</p> <p>US\$ 1.0</p> <p>US\$ 0.8</p> <p>US\$ 0.4</p> <p>US\$ 0.6</p>
15	<p>Fee in respect of application for authentication of personal data using biometric information (per record with identifiable personal information) -</p> <p>(a) Government institutions</p> <p>(b) Non-Government institutions</p> <p>(c) Foreigners</p>	<p>Shs. 100</p> <p>Shs. 500</p> <p>US\$ 5</p>

PART D

FEES UNDER THE REGISTRATION OF PERSONS (IDENTIFICATION AND REGISTRATION COMMITTEE) (PRACTICE AND PROCEDURE) NOTICE, 2015, LEGAL NOTICE NO. 13 OF 2015

16	<p>Application for review under paragraph 7</p> <p>(a) Citizens</p> <p>(b) Foreigners</p>	<p>Shs. 50, 000</p> <p>US\$ 50</p>
----	---	------------------------------------

AKOL ROSE OKULLU (MP),
Minister of Internal Affairs.